

# Public Document Pack

**Tony Kershaw**

Director of Law and Assurance

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3 November 2020

## Health and Adult Social Care Scrutiny Committee

A virtual meeting of the Committee will be held at **11.15 am** on **Wednesday, 11 November 2020**.

**Note:** In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

**Tony Kershaw**

Director of Law and Assurance

### Agenda

11.15 am     1.     **Declarations of Interest**

Committee members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

11.17 am     2.     **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

11.18 am     3.     **Minutes of the last meeting of the Committee (Pages 5 - 10)**

The Committee is asked to agree the minutes of the meeting held on 9 September 2020 (cream paper).

- 11.20 am 4. **Responses to Recommendations** (Pages 11 - 14)
- The Committee is asked to note the responses to recommendations made at the 9 September 2020 meeting from: -
- a) The Cabinet Member for Adults & Health
  - b) West Sussex Clinical Commissioning Group
- 11.25 am 5. **Primary Care Restoration and Future Planning in West Sussex** (Pages 15 - 16)
- The purpose of this agenda item is for the Committee to scrutinise how the West Sussex Clinical Commissioning Group is planning to commission General Practice moving forward and how the enablers of this provision are supported in West Sussex.
- Key areas for discussion include how learning from the delivery of general practice throughout the Covid-19 pandemic can be developed, as part of the overall restoration of services for West Sussex residents.
- Enablers for the Committee to focus on are restoration; digital; workforce and estates.
- 12.40 pm 6. **Covid-19 Preparedness and Restoration, Recovery Planning in West Sussex Task and Finish Group Report**
- The Committee is asked to consider recommendations included in the report and agree that they be shared with the Cabinet Member for Adults and Health (Chairman of West Sussex Health and Wellbeing Board) and the West Sussex Clinical Commissioning Group Managing Director.
- 12.50 pm 7. **Forward Plan of Key Decisions** (Pages 17 - 28)
- Extract from the Forward Plan dated 2 November 2020.
- An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.
- The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.
- 1.00 pm 8. **Work Programme Planning and Possible Items for Future Scrutiny** (Pages 29 - 30)
- The Committee is asked to review its draft work programme for the remainder of the County Council term and mention any items which they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, e.g. raised

with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

1.20 pm      9.      **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

1.21 pm      10.      **Date of Next Meeting**

The next meeting of the Committee will be held on 13 January 2021 at 10.30 am by a virtual meeting. Probable agenda items include:

- Adults Services Improvement (Inquiry Day)
- Proposals to improve Mental Health Services in West Sussex (outcome of public consultation by West Sussex Clinical Commissioning Group and Sussex Partnership NHS Foundation Trust)

Any member of the Committee wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 24 December 2020.

**To all members of the Health and Adult Social Care Scrutiny Committee**

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## **Health and Adult Social Care Scrutiny Committee**

9 September 2020 – At a meeting of the Health and Adult Social Care Scrutiny Committee held at 10.30 am at Virtual meeting with restricted public access.

Present: Cllr Turner (Chairman)

Cllr Walsh	Cllr A Jones	Cllr Wickremaratchi
Cllr Arculus	Cllr Markwell	Katrina Broadhill
Cllr Atkins	Cllr O'Kelly	Cllr Bangert
Cllr Boram	Cllr Oxlade	Cllr Karen Harman
Cllr Bridges	Cllr Pendleton	Cllr Peacock

Absent: Cllr Bennett and Cllr McAleney

Also in attendance: Cllr A Jupp

### **1. Committee Membership**

1.1 Resolved – that the Committee notes the appointment of Cllr Chris Oxlade in place of Cllr Karen Sudan, Cllr Jacky Pendleton in place of Cllr Hilary Flynn and approves the co-opted membership of the Committee as set out below: -

- To be confirmed (Adur District Council)
- Cllr Jamie Bennett (Arun District Council)
- Cllr Tracie Bangert (Chichester District Council)
- Cllr Tom McAleney (Crawley Borough Council)
- To be confirmed (Horsham District Council)
- Cllr Adam Peacock (Mid Sussex District Council)
- Cllr Karen Harman (Worthing Borough Council)
- Ms Katrina Broadhill (Healthwatch West Sussex)

### **2. Declarations of Interest**

2.1 In accordance with the code of conduct, the following personal interests were declared: -

- Cllr Turner in respect of item 7, Sussex Strategic Plan and West Sussex Joint Place-based Response to the NHS Long Term Plan as a locum pharmacist

### **3. Minutes of the last meeting of the Committee**

3.1 Resolved – that the minutes of the meeting held on 11 March 2020 are approved as a correct record and are signed by the Chairman.

#### **4. Responses to Recommendations**

4.1 Resolved – that the Committee notes the response to recommendations made at its 11 March 2020 meeting.

#### **5. Forward Plan of Key Decisions**

5.1 Resolved – that the Committee notes the Forward Plan of Key Decisions.

#### **6. Sussex Strategic Plan and West Sussex Joint Place-based Response to the NHS Long Term Plan**

6.1 The Committee considered a report by NHS West Sussex Clinical Commissioning Group (copy appended to the signed minutes) which was introduced by Pennie Ford, Executive Managing Director (West Sussex) who told the Committee: -

- The Plan sets out a strategic response to local and national expectations with a range of commitments on how health and social care will work together, including a change to pathways and a continuation of work begun in the last few years which will lead to improvements in the quality of providers and other areas
- The Plan represents the collective response to increasing challenges and sets out the development of network models
- Health & Care consultation events in 2018 helped inform the Plan as did the Population Health Check in 2019 – Our Health & Care, Our Future will also feed into the Plan
- The Sussex Plan will be delivered through three place-based plans co-terminus with local authority areas
- The focus had been be on prevention and addressing inequalities
- The key areas of progress are; West Sussex becoming an Integrated Care System from April 2020 and the three West Sussex clinical commissioning groups merging into one
- Although Covid-19 meant that formal planning for 2020 was suspended, the overall long-term priorities still stand with amended timetables and details – some, such as digital care, being implemented more quickly whereas non-urgent elective work had been paused
- There was rethinking on how to tackle some priorities such as inequalities and the Big Health & Care Socially Distanced Conversations would help get people’s views on, and inform a joint delivery plan
- Work was taking place on a joint delivery plan

6.1 Summary of responses to members comments and questions: -

- A series of programmes were being run in acute, primary and mental health settings to strengthen local mental health services with recognition of demand built into restoration plans
- The financial position was challenging with a £60m deficit and targets for 2020/21 were not yet known

- The funding gap would need to be filled through the transformation programme, but not all in one year
- The Covid-19 response was fully funded
- Finance directors from partner organisations were working together to transform services to improve quality and make savings
- There had been mixed feedback regarding digital consulting in primary care which would be one of the topics for the Big Health & Care Socially Distanced Conversations – some face to face examinations would always be necessary
- A workstream funded by Health Education England was looking at workforce issues led by an interim director with the aim of increasing recruitment by both traditional and innovative methods by putting staff skill mixes to best use and promoting careers in health
- One Public Estate was looking at provision of mental health facilities in Littlehampton
- The Worthing Care Centre costs would be covered by the West Sussex Clinical Commissioning Group's revenue expenditure
- The Home First service had been discharging people quickly from hospital and would be expanded
- The Primary Care Estates Strategy has identified that capacity is 30% below what is required now and will get worse in the future without significant change and investment and joint work with local authorities through One Public Estate – this will start to be addressed in the next stage of the Place-based Plan
- Digital consulting had not brought an increase in risks
- A prevention strategy was being written with the aim of reducing hospital admissions
- Secondary prevention work was being undertaken with district and borough councils
- Health and social care were working closely with providers over future needs
- Funding for primary care networks came from national programmes

## 6.2 Resolved – that the Committee: -

- i. Welcomes the direction and emphasis on working across partner organisations and asks its Business Planning Group to reflect on the discussions when planning future inquiry days on primary care and mental health
- ii. Suggests that priority areas for the delivery plan should include a continual review and development of the digital offer, workforce and prevention, especially targeting approaches based on local neighbourhoods, and asks for sight of the delivery plan when available
- iii. Requests that the Chairman write to district/borough councils in West Sussex to emphasise the importance of supporting sports/leisure facilities and to work in partnership with the West Sussex Clinical Commissioning Group, in relation to work around prevention
- iv. In relation to communications, suggests that the West Sussex Clinical Commissioning Group actively engages with those

- who have been shielded throughout the pandemic and those who have been identified as isolated, when consulting on future service provision as part of the place-based plan
- v. Requests sight of any Human Resource Strategy in relation to the operation and administrative delivery of West Sussex's place-based plan

## **7. New operating model for the Approved Mental Health Professionals**

7.1 The Committee considered a report by the Interim Executive Director for Adults & Health and Head of Health & Social Care Commissioning (copy appended to the signed minutes) which was introduced by Alan Adams, Interim Executive Director for Adults & Health who told the Committee: -

- Following a review of the service in 2019, an interim arrangement was put in place in February 2020 to deal with the immediate risks
- The new arrangement will be a hub and spoke model based on learning from other authorities and staff consultation – it will cost more than the old service, but less than the interim arrangement

7.2 Summary of responses to members comments and questions: -

- The Committee was disappointed that it had not been made aware earlier of the issues surrounding the service and was told that problems were a result of administrative errors due to with the old service were caused by a combination of it being under resourced and a lack of oversight of staff when they staff were seconded to the Sussex Partnership NHS Foundation Trust (SPFT)
- The Council had allowed the pool of staff who could be trained as Approved Mental Health Professionals (AMHPs) to be reduced to just those seconded to SPFT so this was being widened to former levels
- The new model will be county-wide and have a specific AMHP lead manager and team which would do more than AMHP work
- It was hoped that the service could use existing Council IT systems, but this did not prove possible, so a new solution was being sought
- The new model solved the problem of night shift cover
- Customers had been offered the chance to input into the development of the new model, but none had accepted due to the nature of the service
- The hub would have a fixed number of staff with more in the spokes to supplement it
- Although the new model would be more expensive than the old service, the budget would be balanced by making savings elsewhere and using improved Better Care Fund money
- AMHPs come from many backgrounds, including Children's and Adults' services so there are always people with appropriate



experience to deal with referrals regardless of the age of the patient

- The increase in detentions under the Mental Health Act was not related to the number of AMHPs
- There was no requirement to have Mental Health Act legal advice out of hours but was considered best practice

7.3 Resolved – that the Committee

- i. Welcomes the direction of travel and is assured that, based on the information provided in the draft key decision report and following the debate, that the Council will be able to provide a legally compliant service able to meet demand into the future
- ii. Requests that the new operating model is regularly monitored by the relevant internal governance mechanisms and asks to receive an update in 12 months' time

**8. Business Planning Group Report**

8.1 Resolved – that the Committee notes the Business Planning Group report.

**9. Appointment of the Committee's Business Planning Group**

9.1 Resolved – that the Committee agrees the Business Planning Group membership as Cllr Turner (Chairman), Cllr Walsh (Vice Chairman), Cllr Arculus, Cllr Boram and Cllr Oxlade.

**10. Possible Items for Future Scrutiny**

10.1 The following topics were suggested as possible items for scrutiny by the Committee: -

- Dentistry - to be considered by the Business Planning Group
- Transition from children's to adults' mental health services – to be included at the meeting with the Children & Young People's Services Scrutiny Committee and the West Sussex Youth Cabinet

**11. Date of Next Meeting**

11.1 The next meeting of the Committee will take place on 11 November 2020.

The meeting ended at 1.54 pm

Chairman

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**Amanda Jupp**  
Cabinet Member for Adults and Health

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Mr Bryan Turner  
Chairman  
Health and Adult Social Care Scrutiny  
Committee (HASC)

28 October 2020

Dear Bryan,

**Re: Recommendations from HASC 9 September 2020**

Thank you for forwarding me the recommendations made by the Health and Adult Social Care Scrutiny Committee (HASC) on 9 September 2020. I am pleased to be able to provide you with an update on the recommendations below:

**Sussex Strategic Plan and West Sussex Joint Place-based Response to the NHS Long Term Plan**

The Committee requested that I write to district and borough councils to emphasise the importance of supporting sports/leisure facilities and working in partnership with the West Sussex Clinical Commissioning Group, in relation to work around prevention.

On reflection, I feel that this request would be better raised with district/borough partners through the Health & Wellbeing Board, in its role in improving the health and wellbeing of West Sussex residents and

**Response:**

The Health and Wellbeing Board membership includes representation from District and Borough Councils, as well as representatives of West Sussex Clinical Commissioning Group and other local health partners. It is therefore an ideal forum for partnership working between the NHS and councils to work together on prevention. Topics and projects around prevention are regularly discussed at both the Health and Wellbeing Board and its quarterly seminars which invite a wider attendance and have a focus on the role of communities and neighbourhoods in population health and wellbeing.

The West Sussex Joint Health and Wellbeing Strategy includes taking an assets-based approach to improving local population health and wellbeing, including

access to health-promoting activities such as sports and leisure facilities. As Chair of the Health and Wellbeing Board I accept your recommendation and will continue to work with partners to highlight the importance of sport and leisure in local health planning.

### **New operating model for the Approved Mental Health Professionals**

The Committee: -

1. Welcomes the direction of travel and is assured that, based on the information provided in the draft key decision report and following the debate, that the Council will be able to provide a legally compliant service able to meet demand into the future
2. Requests that the new operating model is regularly monitored by the relevant internal governance mechanisms and asks to receive an update in 12 months' time

### **Response:**

Thank you for the Scrutiny Committee's recommendations on the New operating model for the Approved Mental Health Professionals. I advise that the new operating model will be regularly monitored. The Committee will receive an update 12 months after the commencement of the new operations. I have been assured that the service will ensure good management and proper management oversight.

Yours sincerely



Amanda Jupp  
Cabinet Member for Adults and Health

Brian Turner

West Sussex County Council

By email

West Sussex CCG  
Wicker House  
Worthing  
BN11 1DJ

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02 November 2020

Dear Brian,

Thank you for an interesting discussion at the Health & Adult Social Care Scrutiny Committee on 9 September and for your letter of 19 October with the recommendations. Our response to the particular recommendations 2, 4 and 5 is as follows,

**Recommendation 2.** Suggests that priority areas for the delivery plan should include a continual review and development of the digital offer, workforce and prevention, especially targeting approaches based on local neighbourhoods and asks for sight of the delivery plan when available.

The CCG and Partnership recognise and accept the importance of innovative digital resources and workforce as key to the successful delivery of the outcomes set out in the plan. The Sussex Integrated Care System has established enabling work programmes for both digital and workforce projects, to lead on the development of strategy and implementation of transformation projects. I look forward to presenting further detail of this as key enablers in the West Sussex Delivery Plan.

Both the CCG and local health provider partners accept the importance of focusing on prevention, which is a recurring theme across our plans and we welcome your support regarding this area. We recognise the significant contribution made by the local public health team who we work with closely, and welcome the recent establishment of our Sussex ICS Population Health Management Board. We look forward to working with WSCC Adults and Health Services in developing a joint prevention strategy, and welcome the accelerated partnership work such as that already underway to develop a health, housing and social care memorandum of understanding.

**Recommendation 4.** In relation to communications, suggests that the West Sussex Clinical Commissioning Group actively engages with those who have been shielded throughout the pandemic and those who have been identified as isolated, when consulting on future service provision as part of the place-based plan.

The CCG recognises and supports this recommendation; it is a clear point of learning from the COVID-19 pandemic to ensure this group is part of our targeted engagement when considering future service provision within our place based plans going forward.

The CCG will work with local authority partners to reach and actively engage with those who have been shielded throughout the pandemic and ensure their views are captured in our future work. In order to do this the CCG will also take into consideration feedback that the CCG and partners have captured from these groups about how they best like to engage and how best we can reach them, for example key insight from the Healthwatch and CCG report into digital access and preferences.

**Recommendation 5.** Requests sight of any Human Resource Strategy in relation to the operation and administrative delivery of West Sussex's place-based plan.

The 2020/21 Sussex Health and Care Partnership (SHCP) People Plan has been developed in response to the NHS People Plan '*We Are The NHS: People Plan 2020/21 - action for us all*', published on 30 July 2020. The national People Plan reflects the aspirations of the NHS Long Term Plan and is a critical 'enabler' in support of its delivery. Workforce priorities for the Sussex System are consistent with those detailed in the national People Plan, and are as follows:

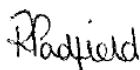
- Looking after our people
- Belonging in the NHS
- New ways of working and delivering care
- Growing for the future

The Plan outlines how its actions have been aligned at either System or organisational level and explains the rationale for establishing Sussex-wide objectives and actions.

Consistent with national priorities, the Plan aims to support overall workforce expansion; improvements in physical and mental wellbeing support for staff; improved retention; and better and extended flexible working opportunities, and sets out how SHCP is investing in the development and upskilling of staff. The Plan also details the resources and governance arrangements required to support its delivery, together with identified key risks and associated mitigations.

In establishing the 2020/21 System People Plan, it is recognised that it is necessarily short-term in nature and is largely NHS provider focused. In this respect, the document serves to provide a firm foundation from which to develop a more comprehensive longer-term Sussex-wide People Plan, which will reflect the System's emphasis on subsidiarity and the importance of Place-based service provision and associated decision-making. A more robust approach to System workforce planning is being developed alongside the greater influence of the SHCP Collaborative Networks and Places, as their respective service plans evolve.

Yours sincerely,



pp. Pennie Ford

**Executive Managing Director**

**West Sussex CCG**

**On behalf of Sussex NHS Commissioners**

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## Health and Adults Social Care Scrutiny Committee

**11 November 2020**

### **Primary Care Restoration and Future Planning in West Sussex**

#### **Report by Director of Law and Assurance**

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## **1. Summary**

- 1.1 The purpose of this agenda item is for the Health and Adult Social Care Scrutiny Committee to scrutinise how the West Sussex Clinical Commissioning Group (CCG) is planning to commission General Practice moving forward and how the enablers of this provision are supported in West Sussex. Key areas for discussion include how learning from the delivery of general practice throughout the Covid-19 pandemic can be developed, as part of the overall restoration of services for West Sussex residents.
- 1.2 Enablers for the Committee to focus on are **restoration; digital; workforce** and **estates**.
- 1.3 Resources in relation to the current picture of the Primary Care Networks; the restoration of primary care; detail of the developing work on the CCG primary care estates strategy and a co-produced report by Healthwatch West Sussex and West Sussex CCG regarding the experiences of digital or remote consultations throughout the Covid-19 pandemic, are appended to this report.

## **2. Focus for scrutiny**

- 2.1 Areas to consider are:
  1. Current and future issues identified in the attached resources and what is being planned to address these.
  2. The impact of the Covid-19 pandemic on existing primary care services and particularly how general practice is getting back to providing a full service e.g. catching up on the back log; getting patients to make and keep appointments and communicating that services are available for residents to use when needed.
  3. Digital or remote consultations and developments for the future, taking into consideration the recommendations set out in the report co-produced by Healthwatch West Sussex and the West Sussex CCG.
  4. Current workforce levels, projections and plans to develop and sustain a primary care workforce in the future.
  5. Plans and methods to meet future demand, bearing in mind housing developments currently being delivered through local plans and population changes in West Sussex.
- 2.2 The Chairman will summarise the debate, which will then be shared with the West Sussex CCG.

### **3. Details**

3.1 The background and context to this item for scrutiny are set out in the attached report including resource and risk implications and all factors taken into account.

#### **Tony Kershaw**

Director of Law and Assurance

**Contact Officer:** Helena Cox, 0330 22 22533

#### **Appendices**

Appendix A - [Preferences towards the future of health and social care services in Sussex – findings during the Coronavirus pandemic](#)

Appendix B – [Summary Infographic](#)

Appendix C - [How to build rapport and help health professionals communicate during a pandemic - Digital engagement with young adults \(aged 16-19\)](#)

Further Appendices from the West Sussex Clinical Commissioning Group to follow.

#### **Background papers**

None





## Forward Plan of Key Decisions

The County Council must give at least 28 days' notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to the [West Sussex Plan](#) priorities of:

- **Best Start in Life** (those concerning children, young people and schools)
- **A Prosperous Place** (the local economy, infrastructure, highways and transport)
- **A Safe, Strong and Sustainable Place** (Fire & Rescue, Environmental and Community services)
- **Independence in Later Life** (services for older people or work with health partners)
- **A Council that Works for the Community** (finances, assets and internal Council services)

The most important decisions will be taken by the Cabinet. In accordance with regulations in response to the current public health emergency, Cabinet meetings will be held virtually with councillors in remote attendance. Public access will be via webcasting and the meetings will be available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website. The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

<b>Decision</b>	A summary of the proposal.
<b>Decision By</b>	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
<b>West Sussex Plan priority</b>	Which of the five priorities in the West Sussex Plan the proposal affects.
<b>Date added</b>	The date the proposed decision was added to the Forward Plan.
<b>Month</b>	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
<b>Consultation/ Representations</b>	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Scrutiny Committee meetings.
<b>Background Documents</b>	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
<b>Author</b>	The contact details of the decision report author
<b>Contact</b>	Who in Democratic Services you can contact about the entry

### Finance, assets, performance and risk management

Each month the Cabinet Member for Finance reviews the Council's budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as 'rolling decisions'.

Each month the Cabinet will consider the Council's performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council's budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Helena Cox on 033 022 22533, email [helena.cox@westsussex.gov.uk](mailto:helena.cox@westsussex.gov.uk).

**Published: 2 November 2020**

## Forward Plan Summary

### Summary of all forthcoming executive decisions in West Sussex Plan priority order

<b>Decision Maker</b>	<b>Subject Matter</b>	<b>Date</b>
Interim Executive Director Adults and Health	New model of delivery for Community Mental Health social work for adults in West Sussex	November 2020
Interim Executive Director Adults and Health	Supported Living Contracts Extension	November 2020
Interim Executive Director Adults and Health	Extension of contracts for the provision of Specialist Health Services for people with learning disabilities and autism in West Sussex	December 2020
Interim Executive Director Adults and Health	Care and Support at Home Framework Extension	November 2020
Cabinet Member for Adults and Health	Residential Care and Support Services Block Contracts Procurement	November 2020
Cabinet Member for Adults and Health	Procurement of Public Health Social Support Services for Older People	November 2020
Interim Executive Director Adults and Health	Award of Block Contracts for Residential Care and Support Services	November 2020
Interim Executive Director Adults and Health	Health and Social Care Seasonal Pressures - Contract Award	November 2020
Interim Executive Director Adults and Health	Award of Extra Care Housing Contracts	November 2020
Interim Executive Director Adults and Health	Financial Support to the Care Sector - Infection Control Grant, Round 2, 20% Allocation	November 2020

**Interim Executive Director Adults and Health****New model of delivery for Community Mental Health social work for adults in West Sussex**

Mental health social work services for adults in West Sussex are delivered through an agreement with Sussex Partnership Foundation Trust (SPFT). This includes the secondment of social workers employed by the Council to SPFT. Services are funded by a pooled budget with West Sussex Clinical Commissioning Group (CCG). The arrangements have been reviewed to ensure they are fit for purpose, local and national drivers, duties and plans. The partners have developed a new operating model for the service to be delivered by the Council replacing the current arrangement but ensuring robust and effective joint working. Proposals include new processes and new workforce structures to create a single unit within the Council for working age and older people's social care teams.

The Interim Executive Director will be asked to approve a new model for the Community Mental Health social work service with a phased implementation from January 2021 and with minimal impact on those accessing services.

<b>Decision by</b>	Alan Adams - Interim Executive Director Adults and Health
<b>West Sussex Plan priority</b>	A Safe, Strong and Sustainable Place
<b>Date added</b>	4 September 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	<p>Sussex Partnership Foundation Trust and the West Sussex Clinical Commissioning Group have worked in partnership with the Council to develop the proposals. Internal consultation has taken place with Finance, HR and Legal services and the Adults and Health Leadership Team as well as the Cabinet Member for Adults and Health.</p> <p>Representations concerning this proposed decision can be made to the Interim Executive Director Adults and Health via the author or officer contact, by the beginning of the month in which the decision is due to be taken.</p>
<b>Background Documents</b> (via website)	None
<b>Author</b>	Alison Nuttall Tel: 033 022 25936
<b>Contact</b>	Erica Keegan Tel: 0330 022 26050

**Interim Executive Director Adults and Health**

**Supported Living Contracts Extension**

Supported Living services are care, support and accommodation services purchased by the Council on behalf of people who have been assessed as having eligible social care needs. These services support people to live more independently through the provision of personal care and outreach support.

The council currently commissions supported living services from two framework agreements; 1. Supported Living and Family Support Services for adults with learning disabilities and disabled children and young people and 2. Provision of Community Based Mental Health Support Services. Contracts are with circa 86 Providers and are due to end March 2021.

The Cabinet Member agreed to the procurement of a new single Supported Living Framework in August 2020 ([AH08 20/21](#)). This procurement timetable has been impacted by the Covid-19 pandemic, particularly for the Supported Living Provider Market, where the Council acknowledges additional challenges as a result of responding to a Covid-19 second wave, winter pressures and the national roll out of testing for supported living services in October/November.

Authorisation is sought to extend the current contract arrangements for 4 months until 31st July 2021, under the existing contractual terms and delay the publication of the tender until January 2021. A revised procurement timetable will enable the Council to offer an extended time for bidders to respond and offer support to the market at this difficult time.

<b>Decision by</b>	Alan Adams - Interim Executive Director Adults and Health
<b>West Sussex Plan priority</b>	A Strong, Safe and Sustainable Place
<b>Date added</b>	12 October 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	Representations concerning this proposed decision can be made to the Interim Executive Director Adults and Health via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background Documents</b> (via website)	None
<b>Author</b>	Lisa Loveman Tel: 033 022 23430
<b>Contact</b>	Erica Keegan Tel: 0330 022 26050

## Interim Executive Director Adults and Health

### Extension of contracts for the provision of Specialist Health Services for people with learning disabilities and autism in West Sussex

West Sussex County Council is the lead commissioner for the Learning Disability Pooled Budget and currently contracts for specialist health provisions for adults with LD and autism. The providers of the services are Sussex Partnership Foundation NHS Trust (SPFT) and Sussex Community Foundation Trust (SCFT).

The combined value of the two contracts is £3,805,017 per annum. The contracts were let on a 3 year term, commencing 1st July 2018. The original OJEU notice and contract contain the option to extend for a further period of up to 4 years.

A decision is required to invoke the provision under clause 2.4 of the contracts between WSCC and SPFT and SCFT, to apply an extension for a period of four years until 30.6.2025, following the expiry of the initial 3 years of the current contract on 30.6.2021. The total contract value over the recommended four year extension period is therefore £15, 220, 068.

Taking up the full four year extension will allow the County Council and its health partners to:

- Work to deliver the service developments and improvements as identified
- Maximise opportunities to share best practice and achieve scale and partnership efficiencies, by continuing to work with the current providers that deliver services across Sussex and who work strategically with key system partners such as Sussex CCG's, the Sussex Health and Care Partnership and NHSE.
- Make best use of resources, including WSCC staff resources (in particular commissioning and contracting staff) that are temporarily diverted to manage the additional pressures and challenges presented by Covid 19

<b>Decision by</b>	Alan Adams - Interim Executive Director Adults and Health
<b>West Sussex Plan priority</b>	A Strong, Safe and Sustainable Place
<b>Date added</b>	22 October 2020
<b>Month</b>	December 2020
<b>Consultation/ Representations</b>	Representations concerning this decision should be made to the Executive Director Adults and Health (DASS) via the officer contact by the beginning of the month in which the decision is due to be taken.
<b>Background Documents</b> (via website)	None
<b>Author</b>	Philip Pragnell Tel: 0330 022 25855
<b>Contact</b>	Erica Keegan Tel: 0330 022 26050

## Independence in Later Life

### Interim Executive Director Adults and Health

#### Care and Support at Home Framework Extension

The Care and Support at Home Framework (2015) is the Council's primary contractual arrangements for the provision of home-based services for people with assessed eligible care needs. In February 2020 ([Report AH11 19/20](#)) a decision was made to commence a procurement programme for a new Care and Support at Home Framework to replace the existing arrangements, including the reserve Domiciliary Care Framework (2009), with the new services scheduled to commence in February 2021.

The tender opportunity for the new framework was published on 6 March 2020 but due to the Covid-19 pandemic was suspended on 27 March 2020. The tender was re-published on 10 August 2020. As a result of the delay to the procurement it is not possible for the new Framework to commence as intended with the current timeline now targeting a July 2021 start date.

Contracts for services awarded under the Care and Support at Home Framework (2015) were extended in May 2019 until 31 January 2020 with the provision for a further three-month extension. In order to avoid a break in service delivery and to coincide with when the new services commence it is proposed to extend these contracts until August 2021.

The Interim Executive Director Adults and Health will be asked to approve the extension of contracts under the Care and Support at Home Framework (2015) until August 2021.

<b>Decision by</b>	Alan Adams - Interim Executive Director Adults and Health
<b>West Sussex Plan priority</b>	Independence in Later Life
<b>Date added</b>	26 August 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	<p>Cabinet Member for Adults and Health            Director of Law and Assurance            Director of Finance and Support Services</p> <p>Representations concerning this proposed decision can be made to the Interim Executive Director Adults and Health, via the officer contact, by the beginning of the month in which the decision is due to be taken</p>
<b>Background Documents</b> (via website)	None
<b>Author</b>	Juliette Garrett Tel: 033 022 223748
<b>Contact</b>	Erica Keegan Tel: 033 022 26050

**Cabinet Member for Adults and Health****Residential Care and Support Services Block Contracts Procurement**

The County Council commissions a range of services to provide care and support to people with assessed eligible social care needs on a residential basis. The majority of these arrangements are made on an individual spot purchase basis to a high number of providers. The Council is facing increasing challenges in securing adequate provision of suitable services across the county.

To provide an assurance of capacity, a number of block contracts shall be proposed to be developed to secure residential based care and support services in key locations across West Sussex to respond to local demand. The development of block contracts will also support service providers by providing an assurance of income whilst allowing the Council to seek financial best value.

The Cabinet Member for Adults and Health will be asked to approve the plan for residential based care and support services and the procurement of a number of services. The Cabinet Member will also be asked to delegate the authority for award of contracts to the Interim Executive Director Adults and Health.

<b>Decision by</b>	Cllr A Jupp - Cabinet Member for Adults and Health
<b>West Sussex Plan priority</b>	Independence in Later Life
<b>Date added</b>	26 August 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	Interim Executive Director Adults and Health Director of Law and Assurance Director of Finance and Support Services  Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background Documents</b> (via website)	None
<b>Author</b>	Juliette Garrett Tel: 033 022 223748
<b>Contact</b>	Erica Keegan Tel: 033 022 26050

**Cabinet Member for Adults and Health****Procurement of Public Health Social Support Services for Older People**

The last commissioning exercise for Public Health Social Support Services for Older People was undertaken in 2013. These services are currently delivered by the Voluntary and Community Sector and a single private company and this will come to an end in July 2021.

In response to the impact of COVID 19 on older, vulnerable people which has been significant and sometimes life-limiting, support organisations have worked to adapt, collaborate and create networks for practical and social support. This procurement will seek to continue this excellent work. Therefore, West Sussex County Council seeks to recommission services in collaboration with local providers with the aim of ensuring all older people in the County, in both urban and rural communities, have access to the support they need to lead healthy, independent lives.

The formal procurement process will start in October 2020 and new contracts will be effective from 1 July 2021 and will run for five (5) years with the possibility of a further extension of up to two (2) years built into the terms of the contract. The contracts will be funded mainly through the Public Health Grant, with a contribution from Adult Social Care. Contract funding will be awarded to winning bids that ensure maximum benefits and value for money and reflect demographic needs of the older population in West Sussex.

The Cabinet Member is asked to agree the commencement of a procurement process for the provision of Public Health Services for Prevention and Independence for Older People. The Cabinet Member is also asked to delegate decisions regarding the award of the new contracts to the Director of Public Health in Consultation with the Cabinet Member.

<b>Decision by</b>	Cllr A Jupp - Cabinet Member for Adults and Health
<b>West Sussex Plan priority</b>	Independence in Later Life
<b>Date added</b>	6 August 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background Documents</b> (via website)	None
<b>Author</b>	Nikki Lewis Tel: 0330 022 26067
<b>Contact</b>	Erica Keegan Tel: 0330 022 26050



**Interim Executive Director Adults and Health****Award of Block Contracts for Residential Care and Support Services**

The Council commissions a range of services to provide care and support to people with assessed eligible social care needs on a residential basis. The majority of these arrangements are made on an individual spot purchase basis to a high number of providers. The Council is facing increasing challenges in securing adequate provision of suitable services across the county.

To provide an assurance of capacity, a number of block contracts shall be proposed to be developed to secure residential based care and support services in key locations across West Sussex to respond to local demand. The development of block contracts will also support service providers by providing an assurance of income whilst allowing the Council to seek financial best value.

As a separate key decision process the Cabinet Member for Adults and Health will be asked to approve the commencement of a procurement of residential based care and support services. As part of the approval the Cabinet Member will be asked to delegate authority to the Interim Executive Director Adults and Health to award the contracts.

Following receipt of this approval from the Cabinet Member the Interim Executive Director Adults and Health will be asked to approve the award of contracts for residential based care and support services.

<b>Decision by</b>	Alan Adams - Interim Executive Director Adults and Health
<b>West Sussex Plan priority</b>	Independence in Later Life
<b>Date added</b>	26 August 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	Cabinet Member for Adults and Health Director of Law and Assurance Director of Finance and Support Services  Representations concerning this proposed decision can be made to the Interim Executive Director Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background Documents</b> (via website)	None
<b>Author</b>	Juliette Garrett Tel: 033 022 223748
<b>Contact</b>	Erica Keegan Tel: 033 022 26050

**Interim Executive Director Adults and Health****Health and Social Care Seasonal Pressures - Contract Award**

The County Council along with its health partners, are jointly developing plans to respond to health and social care seasonal pressures for the period between October 2020 and March 2021. The seasonal pressure plan will potentially include the development and provision of both home care and residential based services as well as other services that support hospital discharge or services that enable people to remain independent.

The health and social care system face increased pressures during this period, particularly in the winter months, that place increased demands on services. Seasonal pressure plans are designed to improve discharges from hospital, avoid admission to hospital or increase the flow across health and social care and access to services.

As a separate key decision process the Cabinet Member for Adults and Health will be asked to approve the procurement of a number of services required for home and residential care. As part of the approval the Cabinet Member will be asked to delegate authority to the Interim Executive Director Adults and Health to award the contracts.

Following this delegation of authority the Interim Executive Director Adults and Health will be asked to approve award of contracts for services to deliver the seasonal pressures plan.

<b>Decision by</b>	Alan Adams - Interim Executive Director Adults and Health
<b>West Sussex Plan priority</b>	Independence in Later Life
<b>Date added</b>	26 August 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	Cabinet Member for Adults and Health Director of Law and Assurance Director of Finance and Support Services  Representations concerning this proposed decision can be made to the Interim Executive Director Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken
<b>Background Documents</b> (via website)	None
<b>Author</b>	Juliette Garrett Tel: 033 022 223748
<b>Contact</b>	Erica Keegan Tel: 033 022 26050

**Interim Executive Director Adults and Health**

<b>Award of Extra Care Housing Contracts</b>	
<p>Following the decision (<a href="#">Report Ref: AH03 20/21</a>) to approve the commencement of a procurement for care provision for two new extra care schemes at Monaveen and Lingfield Lodge and to delegate authority for the award of contract and any subsequent awards within the agreed Dynamic Purchasing System (DPS) Framework to the Executive Director of Adults and Health, the Executive Director Adults and Health is requested to award the care contracts for Lingfield Lodge Extra Care Housing Scheme (anticipated start date April 2021) and Monaveen Extra Care Housing Scheme (anticipated start date March 2021). These contracts will have a fixed end date of 30 September 2025. The start dates are anticipated as these schemes are currently being built.</p>	
<b>Decision by</b>	Alan Adams - Interim Executive Director Adults and Health
<b>West Sussex Plan priority</b>	Independence in Later Life
<b>Date added</b>	22 October 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	<p>Consultation with stakeholders across the council, Arun District Council, Mid Sussex District Council, Housing 21 and Eldon Housing association.</p> <p>Representations concerning this proposed decision can be made to the Executive Director Adults and Health, via the author or officer contact, by the beginning of the month in which the decision is due to be taken.</p>
<b>Background Documents</b> (via website)	None
<b>Author</b>	Carrie Anderson Tel: 0330 022 22996
<b>Contact</b>	Erica Keegan Tel: 0330 022 26050

**Interim Executive Director Adults and Health**

**Financial Support to the Care Sector - Infection Control Grant, Round 2, 20% Allocation**

On 17<sup>th</sup> September 2020 the government announced a second support package for adult social care providers backed by a further £546m [infection control fund](#). The specified purpose of the grant is to provide continued support to adult social care providers, including those with whom the Council does not have a contract, to reduce the rate of COVID-19 transmission in and between care homes and support wider workforce resilience to enable improved infection control. The West Sussex allocation of this money is £10.958m. The expectation from government is that 80% of the money be passported directly to registered care home providers and other CQC regulated community care providers.

The Interim Executive Director Adults and Health has made the decision ([Report Ref: OKD40 20/21](#)) that 80% of the Infection Control Grant Funding be paid to care home and other CQC regulated community care providers, in line with Government Guidance, subject to the government grant conditions, and the providers' acceptance of the terms and conditions of the Council's grant agreement with them.

The allocation of the remaining 20% of the Infection Control Funding is now subject to a further decision by the Interim Executive Director of Adults and Health, to support the care sector, in the county, to put in place other COVID infection control measures, based on the Council's discretion and made subject to appropriate grant conditions. The purpose of this report is to recommend how the remaining 20% balance should be distributed.

<b>Decision by</b>	Alan Adams - Interim Executive Director Adults and Health
<b>West Sussex Plan priority</b>	Independence in Later Life
<b>Date added</b>	2 November 2020
<b>Month</b>	November 2020
<b>Consultation/ Representations</b>	Representations, on this decision, can be made to the Interim Executive Director Adults and Health during the month the decision is due to be taken, via the officer contact.
<b>Background Documents</b> (via website)	None
<b>Author</b>	Juliette Garrett Tel: 033 022 223748
<b>Contact</b>	Erica Keegan Tel: 0330 022 26050

**Health and Adult Social Care Scrutiny Committee**  
**Work Programme 2020/21**

Topic (including focus for scrutiny & focus)	Priorities		
	Corporate or Service Priority	Performance , Outcome or Budget	Timing
<b>Committee Meetings</b>			
<b>Primary Care (Inquiry Day)</b> <ul style="list-style-type: none"> <li>A themed meeting to input into the emerging primary care strategy as developed by the CCGs - GP surgery provision across the county, the development of Local Community Networks and learning from Covid-19 regarding virtual working practices. To include input from Healthwatch.</li> </ul>	-	Outcomes	Nov 20
<b>Adults Services Improvement (Inquiry Day)</b> <ul style="list-style-type: none"> <li>A themed meeting to assess improvement plans for adult social care, to include progress on prevention and relationships with the care and domiciliary care markets in light of Covid-19.</li> </ul>	Service	Outcomes	Jan 21
<b>Proposals to Improve Mental Health Services in West Sussex</b> <ul style="list-style-type: none"> <li>Health scrutiny (NHS service change proposal): To consider the outcome of public consultation on proposals by CCGs and the Sussex Partnership NHS Foundation Trust.</li> </ul>	-	Outcomes	Jan 21 (TBC)
<b>Mental Health</b> <ul style="list-style-type: none"> <li>CYPSSC and HASC: Special meeting with the West Sussex Youth Cabinet, to review emotional health and wellbeing support for children and young people.</li> </ul>	-	Performance and outcomes	Mar 21
<b>Shaw Healthcare Contract</b> <ul style="list-style-type: none"> <li>To review performance against planned outcomes for main contract for the provision of residential care and consider the impact of the contract variation one year on.</li> </ul>	Service	Performance	Jun 21
<b>Supported Living</b> <ul style="list-style-type: none"> <li>Pre-decision scrutiny: To examine service plans for supported living services when developed for re-procurement, if likely to alter provision and to ensure best outcomes.</li> </ul>	Service	Outcomes	TBC
<b>Joint HOSC</b>			
<b>Clinically Effective Commissioning</b> <ul style="list-style-type: none"> <li>To consider any proposals from West Sussex Clinical Commissioning Groups, in relation to ongoing work to ensure that commissioning arrangements are both clinically and cost effective (further to HASC 29/9/17).</li> </ul>	-	Outcomes	TBC

<b>Topic</b> <i>(including focus for scrutiny &amp; focus)</i>	<b>Priorities</b>		
	<b>Corporate or Service Priority</b>	<b>Performance , Outcome or Budget</b>	<b>Timing</b>
<b>Task and Finish Groups (TFGs)</b>			
Covid-19 - Preparedness and Restoration /Recovery Planning in West Sussex	-	Outcomes	July – Sept 2020
Social Support Contracts for Older People (one off TFG – decision preview (TBC))	Service	-	October 2020 - TBC
<b>Business Planning Group</b>			
<b>Work Programme Planning</b> To consider updates from the services and stakeholders and consider whether any issues should be subject to formal scrutiny by HASC.			
<b>Test &amp; Trace</b> Verbal update by the Interim Director of Public Health and the Director of Communities			Nov 2020
<b>Shaw Healthcare Contract</b> Update prior to any formal scrutiny by the Committee (scheduled for June 2021)		Performance	
<b>Business Planning Group TO MONITOR</b>			
<b>Low Vision Services</b> To consider the outcome of the consultation and confirm whether the item should be subject to further formal scrutiny by HASC.	-	Outcome	TBC following a Joint Strategic Needs Assessment of services
<b>Brook House Report</b> In response to a query from Mrs Smith, BPG agreed to wait for the outcome of a public inquiry before deciding what scrutiny, if any, was required by HASC.	-	Outcome	TBC – following the announcement of a public inquiry